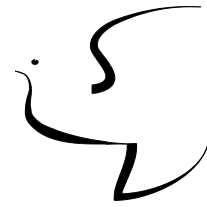


## Primary Pupil Acceptable Use Agreement / eSafety Rules

- ✓ I will only use my Leeds Learning Network email address when emailing in connection with school.
- ✓ I will only open email attachments from people I know, or who a member of staff has approved.
- ✓ I will not tell other people my ICT passwords.
- ✓ I will only open/delete my own files.
- ✓ I will make sure that all ICT contact with other children and adults is responsible, polite and sensible.
- ✓ I will look after and respect all school ICT equipment
- ✓ I will only print from school computers with the permission of an adult.
- ✓ I will not deliberately look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this I will take a screen shot, and tell my teacher immediately.
- ✓ I will not give out my own details such as my name, phone number or home address. I will not arrange to meet someone unless this is part of a school project approved by my teacher and a responsible adult comes with me.
- ✓ I will support the school approach to online safety and not deliberately upload or add any images, video, sounds or text that could upset any member of the school community
- ✓ I know that my use of ICT can be checked and that my parent/carer can be contacted if a member of school staff is concerned about my eSafety.
- ✓ I will be responsible for my behaviour when using ICT because I know that these rules are to keep me safe.

# *Whitecote Primary School*



**Telephone: 0113 2164800**

**Wellington Grove  
Bramley  
Leeds  
LS13 2LQ**

Dear Parent/ Carer

ICT including the internet, email, social networking, mobile technologies etc. has become an important part of learning in our school. We expect all children to be safe and responsible when using any ICT.

Please read and discuss these eSafety rules with your child and return the slip at the bottom of this page. If you have any concerns or would like further explanation, please contact Mr. Sheffrin.

✂

## **Parent/carer signature**

We have discussed this and .....(child name) agrees to follow the eSafety rules and to support the safe use of ICT at Whitecote Primary School.

Parent/ Carer Signature .....

Pupil's Signature.....

Class ..... Date .....