

WHITECOTE PRIMARY SCHOOL

KS2 Acceptable Use Agreement (Pupils and Parents/Carers)

ACCEPTABLE USE OF THE SCHOOL'S ICT SYSTEMS AND INTERNET: AGREEMENT FOR PUPILS AND PARENTS/CARERS

Name of pupil:

I will read and follow the rules in the acceptable use agreement policy

When I use the school's ICT systems (like computers) and get onto the internet in school I will:

- Always use the school's ICT systems and the internet responsibly and for educational purposes only
- Only use them when a teacher is present, or with a teacher's permission
- Keep my username and passwords safe and not share these with others
- Keep my private information safe at all times and not give my name, address or telephone number to anyone without the permission of my teacher or parent/carer
- Tell a teacher (or sensible adult) immediately if I find any material which might upset, distress or harm me or others
- Always log off or shut down a computer when I'm finished working on it

I will not:

- Access any inappropriate websites including but not limited to: social networking sites, chat rooms and gaming sites
- Open any attachments in emails, or follow any links in emails, without first checking with a teacher
- Use any inappropriate language when communicating online, including in emails
- Create, link to or post any material that is offensive, obscene or otherwise inappropriate
- Log in to the school's network using someone else's details
- Arrange to meet anyone offline without first consulting my parent/carer, or without adult supervision

If I bring a mobile phone (Year 5 and Year 6 only) into school:

- I will only bring a phone with the permission of my parent/carer, understanding that school will not take responsibility for any loss or damage
- I will hand it in as soon as I arrive, to be stored securely in the school office until home time
- I will not use it during lessons, clubs or other activities organised by the school, or on the school premises at all without a teacher's permission
- I will use it responsibly on the way to/from school, and will not access any inappropriate websites or other inappropriate material or use inappropriate language when communicating online
- I will not video or photograph others without their permission, and will not take any photos or videos on the school grounds

I agree that the school will monitor the websites I visit and things I type into school devices and that there will be consequences if I don't follow the rules.

Signed (pupil):

Date:

Parent/carer's agreement: I agree that my child can use the school's ICT systems and internet when appropriately supervised by a member of school staff. I agree to the conditions set out above for pupils using the school's ICT systems and internet, and for bringing personal electronic devices (mobile phones – Year 5 and 6 only) to school, and will make sure my child understands these.

Signed (parent/carer):

Date:

